

Office of the Registrar (Admin) Chittagong Medical University BITID Building, Fouzderhat Chittagong-4316, Bangladesh Phone: 01844-216314 Website-www.cmu.edu.bd রেজিস্ট্রার দপ্তর (প্রশাসন) চউগ্রাম মেডিকেল বিশ্ববিদ্যালয় বিআইটিআইডি ভবন, ফৌজদারহাট চউগ্রাম-৪৩১৬ বাংলাদেশ ফোন: ০১৮৪৪-২১৬৩১৪

Memo no- CMU/Reg:Admin/NOC-70/19-23/ 1565

## **Office Order**

The undersigned is directed to inform that Chittagong Medical University Authority is pleased to grant 45(Forty Five) days leave in favour of Dr. Ireen Sultana, Deputy College Inspector, Chittagong Medical University, Fouzderhat, Chattagram, Bangladesh to visit Saudi Arabia for Hajj from 18/06/2023 to nearer 45(Forty Five) days from the date of her actual departure under the following terms & conditions.

## Terms and Conditions:

1. She will not be allowed to stay abroad more than the permitted period.

2. There is no financial involvement of this University and Government of Bangladesh for her journey and all cost will be borne by herself.

By the approval of th e authority

Bidduth Barua

Deputy Director (P&D) (Additional Charge In Admin) Chittagong Medical University

Date: 29.05.2023

Memo no- CMU/Reg:Admin/NOC-70/19-23/ 1565

<u>Copy forwarded for Information and necessary action to: (not according to seniority)</u>

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
- 3. H.E. the Ambassador, Embassy of Saudi Arabia, Dhaka, Bangladesh.
- 4. H.E. the Ambassador, Embassy of Bangladesh, Saudi Arabia.
- 5. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- 6. Director, Shahjalal (R) International Airport, Dhaka/ Shah Amanat International Airport, Chattagram.
- 7. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
- 8. Director/Head.....Chittagong Medical University.
- 9. Dr. Ireen Sultana, Deputy College Inspector, Chittagong Medical University.
- 10. Assistant Registrar and Ps to Honorable VC, Chittagong Medical University. (To inform VC)
- 11. Procurement Officer, Chittagong Medical University. (To update of Website)
- 12. Director, Department of Immigration and Passport, Chittagong, Bangladesh.
- 13. File/Master File/ICT Cell.

Md. Alauddin Assistant Registrar (Admin) Chittagong Medical University

naka Halson, office: Nuclear Medicine Building (6<sup>th</sup> Floor), Dhaka Medical College Campus, Dhaka-1000 Phone: 02-55165103; Fax: 02-55165104



Date: 29.05.2023